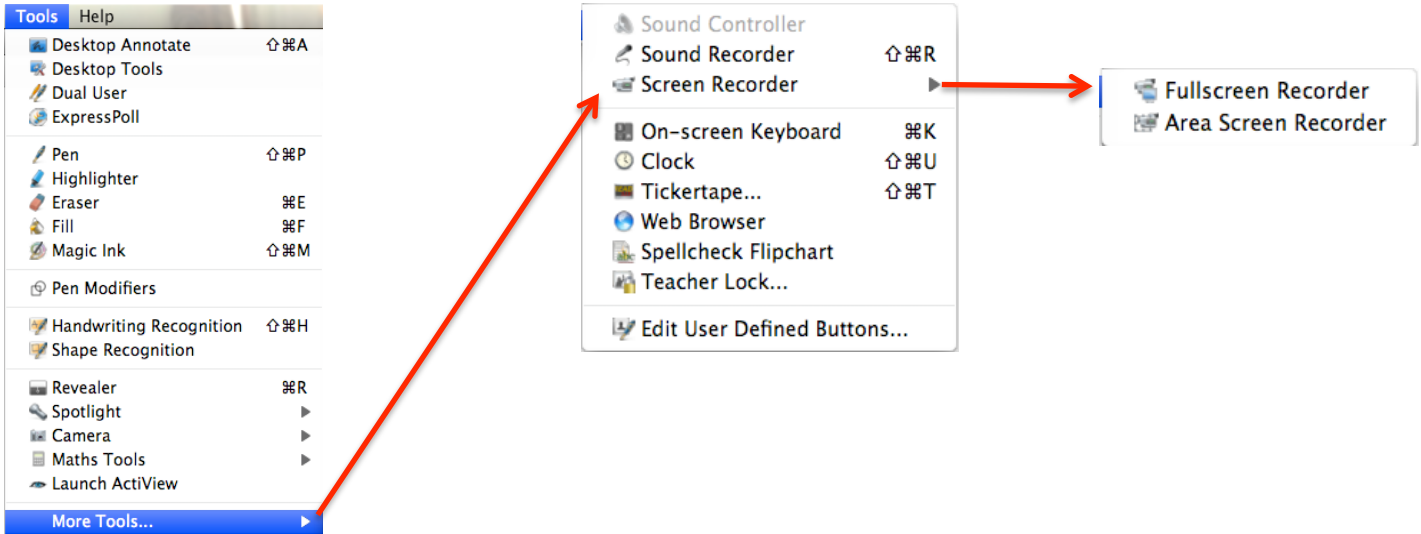
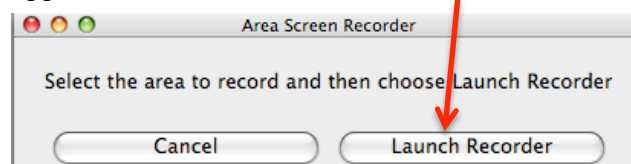


Screen Recording using ActivInspire

1. **Tools Menu -> More Tools...** -> Choose **Screen Recorder** -> Fullscreen or **Area Screen Recorder**
[I find it easier to use Area Screen, which lets you select the particular area to show in the recording. This will keep the tool palette and pull down menus at the top from showing.]



2. Hold down the mouse button to click and drag the box (white filled with handles) to the size and area you want your recording to appear in. Click the **Launch Recorder** button.



3. The video recorder window will appear. Click the **Red Dot** to begin recording. Click the **Black rectangle** to stop.



As soon as you click the **Red Dot**, you will be asked to name the video and choose the place on your computer to save it. Immediately after you click the save button, everything you say into the microphone and everything you write or do with the Promethean pen or your computer mouse will be recorded!

4. **IMPORTANT TO NOTE:** The file that is saved when you use the Screen Recorder is a video file, *NOT a Flipchart*. Because it's a video file, it can be played back on any Windows, Macintosh or Linux machine using free software such as Windows Media Player, Windows VLC Media Player, QuickTime (for Mac and Windows), etc.