

**Quick Guide to Getting Started**

1. Take the small plastic piece out of the bottom of each device. This activates the battery in each device.
2. Plug in the ActivHub into a USB port on the computer you are working on. Allow a few seconds for the computer to recognize the hub.
3. Open the ActivInspire software. The first menu that pops up in the dashboard.
4. On the dashboard, click **Configure**. Then choose **Register Devices**.
5. You will see this screen.
6. Click on ActivExpression(s)
7. Choose the number of devices you are registering.
8. Click *Allow Expression end used naming* so you can name each device.
9. Next, follow the directions on the screen and apply to each device.
	1. Power on each ActivExpression device
	2. Press the **MENU/SYM** button
	3. Choose **Register** on the top of the screen
	4. Type in the 3 letter PIN on each device
	5. Input number or name on each device (numbers recommended for anonymous voting)
	6. When all devices are registered, the screen below will disappear.